**GOVERNMENT OF NCT OF DELHI**

**G.B.PANT INSTITUTE OF TECHNOLOGY, OKHLA, NEW DELHI-110020**

**E-mail: gbpptte.****delhi@nic.in** **, Ph: 011-2682662**

**Name of courses :**

1. **Part Time Evening Diploma Course( 04 Years)/Day Diploma Course (03 Years)**
2. **B.VOC.( RAC, AUTOMOBILE and CONSTRUCTION TECHNOLOGY)**

**Bill for Honorarium for the month of: …………………………………………………………….. 20………………….**

**Name of the Part Time Lecturer/Staff……………………………………...................................................**

**Working as PT Lect./WSI/WSA . ……………………………… Category: ……………………… Departmental/ Outsider.**

**Name of Bank…………..…………………… Bank A/C No……………..……………. Aadhaar No……………………………….**

**MICR NO……………..……………..………... IFSC CODE……………….………...…… PAN NO……………………..……………..**

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| **Date** | **Specific Period Worked (along with specific time )**  | **Classes Engaged****Yr Course** | **Subjects Taught** | **Lecture/****Tutorial/****Practical** | **Duration** **in Minutes** | **Rate Per Hours/ Day**  | **Total Amount****(In Rupees)** |
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No of Lectures (In Hours)……………………... Amount Claim For Lectures( In Rupees)………..……………..

No. of Practicals (In Hours)……………………. Amount Claim For Lectures( In Rupees)……………………...

Total amount of claim (In Figure) Rs.…………………………………………………………………………….

Total amount of claim (In words) Rs.……………………………………………………………………………..

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 **Signature of P.T. Staff**

**Certified that:**

1. The hour’s show on reverse page have been actually engaged and the amount was not claimed by me earlier.
2. The name of the outsider part time lecturer / staff is on the approved list / panel.
3. In case of retired faculty/staff of DTTE , the maximum age limit as approved by AICTE will be enforced . However it shall not be beyond 70 years of age.In other cases maximum age should not be more then 65 years.
4. The claimed amount shall be included as an income for the purpose of calculating the Income tax for the financial Year in which this amount is received / your to which it is per training .
5. One applicant can have engagement in maximum two Institutions.
6. Rates will be inclusive of transportation and other charges.
7. The payment made will be treated as remuneration.
8. I am a Govt./ Non Govt. servant.

Address………………………………………… Signature………………………………………. …………………………………………………. Name………………………………………….. ………………………………………………… Mobile NO:…………………………………...

 **Verified**

No of hours, dates, total amount in this claim are verified. The rates and the total amount claimed during this year, by the above part time lecturer / staff are in accordance with the DTTE letter **No.F.161/18/PT.TIME FACULTY/DTTE/2014/3062-3072 , Dated : 22/12/2015**

 Sanction for the Part- time lecturer/ staff accorded by the DTTE vide **F.No 52/GBPIT /PA/Interview/Part File- II /2018-19.dated : 17/07/2018 .**

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| **Checked by: ……………………..****NAME……………………………****DESIGNATION…………………**   | **Counter sign. by Concerned HOD with stamp****NAME…………………………………****DESIGNATION………………………** |

 **Principal**

 **GBPIT**

**Okhla-III, New Delhi.**

Passed for the payment of Rs. ……………………………………………………………………………….

 **D.D.O.**

 **GBPIT**

 **Okhla-III, New Delhi.**